



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

28 October 2021

DIVISION MEMORANDUM
DM No. 837, s. 2021

ANNOUNCING THE ACCOUNTING SECTION'S COORDINATORS

To: OIC-Assistant Schools Division Superintendents
Division Chiefs
Section Heads
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads of Non-Implementing Units (Non-IUs)
All Others Concerned

1. To effect closer coordination between the Division Accounting Office and Sub-Offices and to strengthen the implementation of Republic Act 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 the following personnel are hereby designated as **COORDINATORS OF ACCOUNTING SECTION**:

NAME	DESIGNATION
Paul Marvin V. Samson	Coordinator for 1st District
Leopoldo P. Enriquez Jr.	Coordinator for 2nd District
Maria Elvira M. Carimpong	Coordinator for 3rd District
Richard E. Vedaño	Coordinator for 4th District

2. The Coordinators have the following responsibilities:

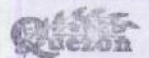
- Coordinate with the Accounting staff in Sub-Offices for the transmittal of documents.
- Disseminate information and announcements to the Accounting personnel at Sub-Offices and assigned district.
- Gather feedback from the Internal Auditors in their assigned districts.
- Report updates and feedbacks to the unit head.

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"

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UPLOADED

Date/Time: 11/8/21

By: Rommel

Ref. no. DM 837-21



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e. Perform other duties may be assigned.

3. Immediate and wide dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Accjft10/28/2021

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